Grants for Arts Projects

Full application instructions for each artistic discipline can be found on the [GAP webpage](#).

STEP	FEBRUARY CYCLE (GAP 1)	JULY CYCLE (GAP 2)
Part 1 Grants.gov *Submission Deadline*	February 13, 2025 11:59 pm ET	July 10, 2025 11:59 pm ET
Part 2 NEA Applicant Portal *Opens to applicants*	February 19, 2025 9:00 am ET	July 15, 2025 9:00 am ET
Part 2 NEA Applicant Portal *Submission Deadline*	February 26, 2025 11:59 pm ET	July 22, 2025 11:59 pm ET

Register

Finalize at least several weeks before the Part 1 deadline. For links and resources, review the Registration Guidance document found under "How to Apply" on the GAP webpage.

☐ Register with Login.gov

☐ Register/Renew with the System for Awards Management

☐ Register/Renew with Grants.gov

Apply

Part 1: Grants.gov

☐ Submit the **Application for Federal Domestic Assistance/Short Organizational Form** through Grants.gov Workspace.

Part 2: NEA Applicant Portal (AP)

☐ **Username and Password:** Log in to Grants.gov, go to "Check My Application Status" to collect your Grants.gov tracking number and agency tracking number to use as your login for the Applicant Portal (which is a separate website from Grants.gov). The AP username and password are unique to each application you submit. Do not try to log in with a previous set of tracking numbers.

Username (Grants.gov tracking number):

Password (Agency tracking number):

☐ **Complete and submit the Grant Application Form (GAF) in the NEA's Applicant Portal.**
Items with an asterisk (*) are required.

    ☐ **View Application Data Tab**

    ☐ **Organization Info Tab**

        ☐ Subtab: Organization Details

            ☐ Legal/IRS Name*

☐ Popular Name
☐ For this application, are you serving as the Parent of an Independent Component?
  ☐ If yes, provide the name of the Component
☐ Year Founded*
☐ Mission of Your Organization* (*500 characters, incl spaces*)
☐ Organizational Context for Project Activities* (*2,000 characters, incl spaces*)
☐ Subtab: Organization Budget
☐ Organization Budget Form*
☐ Fiscal Health* (*1,000 characters, incl spaces*)

☐ **Arts Programmatic History Tab**
☐ Years 1-3*
☐ Representative Examples Years 1-3* (*750 characters, incl spaces*)

☐ **Project Details Tab**
☐ Subtab: Project Activity
  ☐ NEA Discipline for Proposed Project*
  ☐ Project Synopsis* (*200 characters, incl spaces*)
  ☐ Project Description* (*5,000 characters, incl spaces*)
☐ Subtab: Additional Project Details
  ☐ Proposed Start/End dates*
  ☐ Schedule of Key Project Dates* (*1,500 characters, incl spaces*)
  ☐ Engagement with Intended Community, Participants & Audience* (*2,000 characters, incl spaces*)
  ☐ Project Goals and Monitoring* (*1,000 characters, incl spaces*)
  ☐ Other Project Information (*500 characters, incl spaces*)
☐ Subtab: Project Partners & Key Individuals (*Up to 10, 1 is required*)
  ☐ Individual or Partner Organization Name*
  ☐ Proposed/Committed*
  ☐ Individual/Partner Organization Type*
  ☐ Individual Bio/Partner Description* (*1,000 characters, incl spaces*)

☐ **Project Budget** ([budget template](#))
☐ Amount Requested*
☐ Subtab 1: Project Expenses*
☐ Subtab 2: Project Income*
☐ Additional Project Budget Notes (*750 characters, incl spaces*)

☐ **Additional Items Tab**
☐ Varies by discipline – please refer to the Instructions document for full details

☐ **Items to Upload Tab**
☐ Varies by discipline – please refer to the Instructions document for full details

☐ **Organization & Project Data Tab**

☐ Applicant Organization Discipline*
☐ Applicant Organization Description*
☐ Preparedness Plans*
☐ Project Activity Type*
☐ Organizational Leadership/Staffing Question (*750 characters, incl spaces*)
☐ Proposed Beneficiaries
 ☐ Race/Ethnicity
 ☐ Age Ranges
 ☐ Underserved Groups/Communities