

### **FY25 Our Town Grant Guidelines Webinar**

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### Overview

- NEA Grant Programs
- Our Town Guidelines Overview
- How to Apply
- Application Review
- Sample Our Town Projects



# **NEA Grant Programs**

Funding opportunities for arts, culture, design

# **NEA Grant Programs**

CHALLENGE AMERICA	Projects that extend the reach of the arts to underserved populations	\$10,000	annual deadline in April
GRANTS FOR ARTS PROJECTS	Projects across artistic disciplines; supports public engagement with art, creation, learning, integration of arts into community life	\$10,000 - \$100,000	2 annual deadlines in February & July
OUR TOWN	Projects that integrate arts, culture, and design activities into efforts that strengthen communities; requires partnership	\$25,000 - \$150,000	annual deadline in August

<sup>\*</sup>All awards require 1:1 non-federal cost share match



# Our Town & Creative Placemaking

**Guidelines Overview** 

# Our Town & Creative Placemaking

Our Town demonstrates the ways in which artists, culture bearers, and designers can help to:







Energize



### **Project types** include...

- Arts Engagement
- Cultural Planning
- Design
- Artist / Creative Industry Support



### Our Town Supports...

### \$25,000 to \$150,000 awards for 1-2 year projects.

Our Town projects must demonstrate a specific role for arts, culture, and design as a part of strategies that strengthen communities by advancing local economic, physical, and/or social outcomes in communities.

**Competitive projects** are responsive to unique local conditions, authentically engage communities, advance artful lives, and lay the groundwork for long-term systems change.



In communities of all sizes!



### What's New in FY24 & FY25 Guidelines

- Honoring a wide range of traditions shaped by the lived experience of a community's residents
- More flexible requirements for partnership
- Letters of support required, but does <u>not</u> have to include mayor's/highest ranked official's letter
- Increased emphasis on local successes and impact; new question on long term systems change
- Competitive projects description
- Encourage projects with a focus on transportation/infrastructure, health, and climate
- Offering Learning Community and Technical Assistance Program



# Honoring Traditions...

Our Town demonstrates the ways in which artists, culture bearers, and designers can help to:







### **Project types** include...

- Arts Engagement
- Cultural Planning
- Design
- Artist / Creative Industry Support



# Applicant Eligibility & Required Partnership(s)

If the eligible applicant is a	They must have a
<ul> <li>Nonprofit organization:</li> <li>501(c)(3) nonprofit organization</li> <li>Nonprofit institution of higher education</li> </ul>	<ul> <li>A unit of local government</li> <li>A quasi-government entity</li> <li>Federally recognized tribal communities or tribes</li> </ul>
If the eligible applicant is a	They must have a
<ul> <li>Units of local government</li> <li>Federally recognized tribal communities or tribes</li> </ul>	<ul> <li>Nonprofit partner:</li> <li>A 501(c)(3) nonprofit organization</li> <li>Nonprofit institution of higher education</li> </ul>

\*1-2 Letter(s) of commitment are required, but they do not have to include mayor's/highest ranked official's letter.

Letter(s) of commitment are required from your required partner. If neither the applicant or the partner are arts, design, or cultural organizations, then an additional partner, with that expertise, is required.



# Local Impact + Long-term Systems Change

### **New Application Questions:**

- What successes or local impacts do you anticipate by the end of the project period? Describe any anticipated local economic, physical, or social changes resulting from your project. Describe how this project will address the community challenge or need articulated in your "Project Background and Local Context" response.
- How do you anticipate this proposed project will help to integrate arts/culture/design into local systems that strengthen communities, beyond the project period? How will this project use arts, culture, and/or design activities to disrupt "business as usual" in this community? What do you anticipate the longer-term impacts of this work to be?



# Competitive Projects = Process + Product

From pg. 7 of the FY25 Our Town Grant Guidelines:

Proposals requesting support for a stand-alone effort or work [i.e., a piece of public art, a mural, a festival (recurring or new), a performance (single or series), or an arts-focused youth camp or class], are typically not very competitive in the Our Town portfolio. Competitive projects may include any of these arts activities, but also will articulate a process that engages partners across different sectors and demonstrates how any specific arts, design, or cultural activities aim to support changes at the local level.



# Encourage Projects...

that propose work where arts, design, and cultural activities help the community address:

- Health/Well-being;
- Transportation/Infrastructure; or
- Climate

related challenges in their community



# Learning Community and TA Program



Programs for Our Town Grantees include:

- 1 on 1 coaching & advising
- Peer Affinity Groups
- Creative Lounge/Office Hours
- Virtual Workshops
- Creative Placemaking Toolkit
- Resource Library

https://www.creativeplacemaking.us/



# Our Town – How to Apply

Navigating to the grant guidelines, application pdf, & eligibility checklist













Grants

Initiatives

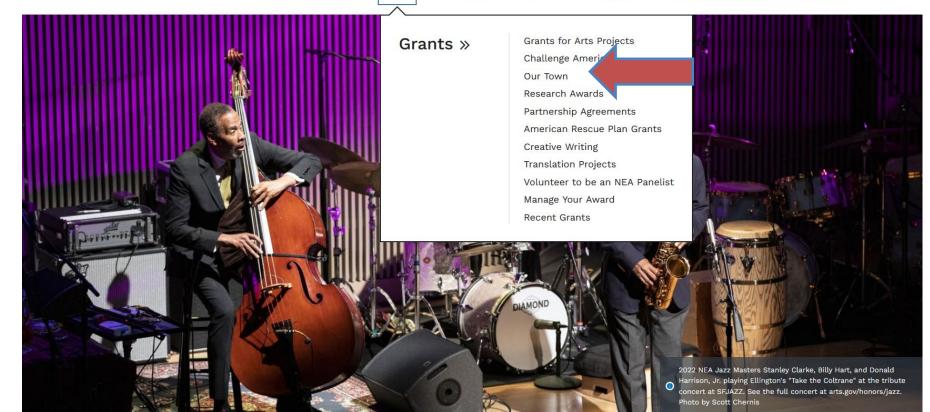
Stories

**Impact** 

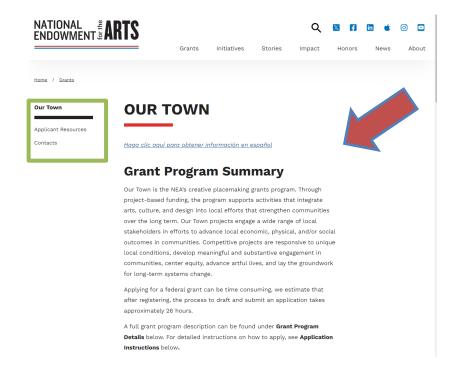
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# **Applicant Resources & Grant pdfs**



Part 2: NEA Applicant Portal Closes	August 15, 2024 11:59 pm ET	
Panel Review	Winter 2024-2025	
National Council on the Arts Meeting	Late March 2025	
Notifications	April 2025	
Earliest project start date	July 1, 2025	



### Grant Program Details & Instructions

Grant Program Details: The document includes a detailed description of the grant program, eligibility information, award information, an application calendar, sits of unallowable activities/costs, application review details, FAQs, and fideral award administration information. Review this information be pre you decide to apply.

Application Instructions: 1 is document includes all application questions and requiremen and submit both parts of 1 e application.

#### **How to Apply**

Submitting an application is a multi-step process. Detailed instructions on how to complete and submit both parts of the application can be found in the Application Instructions PDF above.

REGISTER with Login.gov of, the System for Award Management (SAM) at SAM of .gov, and Grants.gov of or renew/verify these registrations.

 Download the Registration Guidance PDF. Registration can take



### **Application Calendar**

	Our Town
Part 1: Grants.gov	August 1, 2024 by 11:59 pm ET
Part 2: NEA Applicant Portal Opens	August 8, 2024 at 9:00 am ET
Part 2: NEA Applicant Portal Closes	August 15, 2024 at 11:59 pm ET
Panel Review	Fall/Winter 2024
National Council on the Arts Meeting	Late March 2025
Notifications	April 2025
Earliest project start date	July 1, 2025

Before applying make sure you have up to date

- Login.gov,
- SAM.gov, and
- **Grants.gov** registrations.

Application Calendar: <a href="https://www.arts.gov/grants/our-town">https://www.arts.gov/grants/our-town</a>



# How to Apply

Create and maintain registrations with Login.gov, SAM.gov and Grants.gov

Registration/renewal is always free

Registrations can take several weeks to finalize: start early!

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  Download the Registration Guidance PDF. Registration can take several weeks.
- 2. Submit your application
  - A. Application Part 1, Grants.gov: Submit the Application for Federal Domestic Assistance/Short Organization Form. Clicking the link below will take you directly to the pre-populated application package in Grants.gov.

#### Funding Opportunity Number 2024NEA010T

B. Application Part 2, NEA Applicant Portal: Complete the *Grant Application Form (GAF)*. The GAF will collect answers to narrative questions about your organization and project, budget information about your organization and project, information about key individuals and partners, and work samples/other supplementary materials. Clicking the link below will take you to the NEA Applicant Portal. Login instructions and step-by-step directions for filling out the GAF are available via the *Applicant Instructions* PDF linked above.

**NEA Applicant Portal** 



### Part 1: Submit to Grants.gov

### **How to Apply**

**Submitting an application is a multi-step process.** Detailed instructions on how to complete and submit both parts of the application can be found in the *Application Instructions* PDF above.

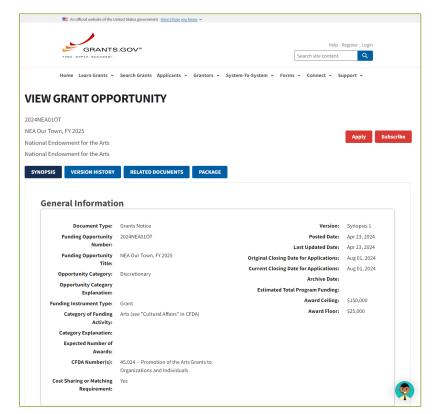
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NEA Applicant Portal





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Application Instructions: This document includes all application questions and requirements, and full instructions on how to complete and submit both parts of the application.

#### **How to Apply**

**Submitting an application is a multi-step process.** Detailed instructions on how to complete and submit both parts of the application can be found in the *Application Instructions* PDF above.

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#### WELCOME TO THE APPLICANT PORTAL



The Applicant Portal will be available to

- Challenge America applicants beginning on May 2, 2024 at 9:00am Eastern Time, to May 16, 2024 at 11:59pm Eastern Time.
- Domestic Indemnity 2 applicants beginning on June 12, 2024 at 9:00am Eastern Time, to June 14, 2024 at 11:59pm Eastern Time
- Grants for Arts Projects 2 applicants beginning on July 16, 2024 at 9:00am Eastern Time, to July 23, 2024 at 11:59pm Eastern Time.

#### Login Help

To access your Applicant Portal username and password:

- User Name = Grants.gov Tracking Number (Example: "GRANT12345678")
  - Your Grants.gov tracking number is assigned to you by Grants.gov when you submit Part 1 of your application.
  - · A confirmation screen will appear in Grants.gov once your submission is complete.
  - · Your Grants.gov tracking number will be provided at the bottom of this screen.
- Password = Agency Tracking Number/NEA Application Number (Example: "3479012") Note: This will be a different number than your Grants.gov Tracking Number, which starts with the word GRANT.
  - . Log on to Grants.gov with your Grants.gov Username and Password.
  - · Under Grant Applications, select Check Application Status.
  - Once in the Check Application Status feature, look for your Grants.gov Tracking Number and select Details under the Actions column.
- You'll be taken to the Submission Details screen to find your Agency Tracking#/NEA Application Number.
- NOTE: Check Application Status is a separate feature from Track My Application at Grants.gov.







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#### **Our Town**

Applicant Resources

Contacts

# **OUR TOWN: Applicant Resources**

Grants

Initiatives

Stories

### **Webinars**

Our Town FY25 Grant Guidelines Session Thursday, June 13, 2024, 2:00pm ET Register ♂

### **Applicant Q&A**

Register for informal virtual "office hours" sessions with Our Town staff to answer questions about applying for an Our Town grant. The August 8 session is for applicants who already submitted Part 1 of the application (prior to the August 1 deadline) and are preparing Part 2 of the Our Town application.

Sessions: June 25 d | July 10 d | July 23 d | August 8 d



### What NEA-Our Town Can and Cannot Fund

### Yes! We Can Fund:

 Up to ½ of the project costs to be expended during 1-2 yr. project period (min \$25K – max \$150K)

### Such As:

- Fees for artists, designers, &/or architects
- Staff &/or consultant costs
- Materials & supplies
- Marketing/promotion/outreach
- Access accommodation costs
- Equipment costs
- Production/technical costs (sound/light)
- Stipends for culture bearers

### We Cannot Fund:

- Construction, renovation, or purchase of facilities
- General operating support (i.e. recurring programs)
- Activities not tied to long-term civic development goals and strategies, per "Strengthening Communities Objective" guidelines
- Projects where the arts are not central to the project
- Subgranting or regranting
- Costs to bring a project into compliance with federal grant requirements
- Food/Alcohol/Refreshments
- Galas/Parties



# NHPA/NEPA, Accessibility, Civil Rights

- NHPA/NEPA: If you are recommended for a grant, your project will be subject to the <u>National Historic Preservation Act (NHPA)</u> and the <u>National</u> <u>Environmental Policy Act (NEPA)</u>.
- Accessibility: All projects be programmatically and physically accessible to people with disabilities.
- Civil Rights: Projects may focus on reaching a particular constituency; however, they may not be exclusionary under <u>national civil rights laws and</u> <u>policies</u> prohibiting discrimination. This extends to hiring practices and audience engagement.
- NEA will conduct a review of your project to ensure that it is in compliance.



# **Applicant Checklist**

- ✓ The applicant is either a 501c3 nonprofit, nonprofit institution of higher education, unit of local government, or Federally recognized tribal community or tribe
- ✓ Partnership per guidelines is demonstrated (nonprofit + local government or quasi-gov entity)
- ✓ An arts, design, cultural entity or expertise is included in the project
- ✓ At least 1 letter of commitment from the required partner is included, 2 if an additional arts, design, or cultural partner is also needed
- ✓ Budget shows at least \$50,000 eligible project costs
- ✓ Work samples are uploaded
- ✓ No more than two applications per lead applicant
- ✓ Distinctly different project than other NEA applications (i.e. to GAP or Challenge America)

# **Our Town - Application Review**

Review Process and Criteria

# **Application Review**

- Applications are organized into panels based by community size
   e.g. tribal, rural, small community, mid-size, urban, large urban, etc.
- Panels are comprised of diverse subject matter experts & "layperson," and represent geographic, demographic, & discipline diversity
- Last year's Our Town panelists: <a href="https://www.arts.gov/grants/recent-grants/panelists/design-fy-2024-grants-panelists">https://www.arts.gov/grants/recent-grants/panelists/design-fy-2024-grants-panelists</a>
- Want to serve? Submit an NEA Panelist Interest bio:
   <u>https://www.arts.gov/form/volunteer-to-be-a-national-endowment-for-the-arts-panelist</u> and share your interest via email <u>ot@arts.gov</u>



### Review Criteria - Artistic Excellence

- Quality of the artists, culture bearers, design professionals, organizations, works of art, activities, and/or services that the project will involve; and their relevance to the community in which the project takes place.
- Potential of the project to center artists, culture bearers, and designers in the proposed project activities, and ultimately to center them in long term systems change work.



### Review Criteria - Artistic Merit

- Potential of the project activities to advance local economic, physical, or social outcomes desired by the community.
- Evidence of deep and authentic community engagement in planning for and participating in the project.
- Potential for the project activities to support artful lives or to ultimately lay the groundwork for systems changes...
- Strength and depth of the proposed partnership between the required local leadership and nonprofit partners, as well as engagement across other sectors.



# Review Criteria - Artistic Merit (continued)

- Potential to serve and/or **reach individuals or communities** whose opportunities to experience the arts are **limited by** geography, ethnicity, economics, or disability, as applicable.
- Appropriateness of the proposed performance measurements and their ability to demonstrate that project activities are advancing local physical, economic, or social outcomes, including, as appropriate, plans for documentation and evaluation of the overall project results and plans to engage project participants in these efforts.
- **Ability to carry out the project** based on factors such as the appropriateness of the budget, the quality and clarity of the project goals and design, the resources involved, and the qualifications of the project's personnel.

# Our Town - Projects

A Sampling of FY24 Awardees

Stories

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**Applicant Resources** 

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### OUR TOWN: Applicant Resources

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Sessions: June 25 d | July 10 d | July 23 d | August 8 d

#### **Our Town-Specific Resources**

The Our Town <u>Creative Placemaking Resources</u> page provides the definition of creative placemaking in the Our Town grant program and a list of past publications and resources.

For more about the strengthening communities objective and the Our Town Theory of Change, see <u>Our Town: A Framework for Understanding and Measuring the National Endowment for the Arts' Creative Placemaking Program.</u>

Recent Our Town Grantees

Examples of past Our Town projects that address health or well-being;



### FY24 Grantee: New Jersey Performing Arts Center

**Proposed Project:** To support ArtsRX, a social prescribing program where patients fill prescriptions for arts & culture engagement



#### **Partners:**

- City of Newark Dept. of Health & Comm. Wellness
- Horizon Blue Cross Blue Shield
- Artists, Culture Bearers, Designers, & Educators

#### **Project Activities:**

- Training prescribing partners
- Support A&C providers
- Host Creating Healthy Communities Convening
- Evaluating individual & comm. health outcomes

### **Strengthening Communities – Local Outcomes:**

- Developing new cross-sector partnerships
- Elevating awareness of arts & culture in community

### **Systems Change Outcomes:**

- Increased awareness of art & culture impact on health & wellness
- Commitment to social prescribing practice

NATIONAL #ARTS

### FY24 Grantee: Tri-State Memorial Hospital

**Proposed Project:** To support landscape design and artwork commissioning for a healing garden at Tri-State Memorial Hospital in Clarkston, Washington.





#### **Partners:**

- Nez Perce Tribal Executive Committee
- Foundation partners

### **Project Activities:**

- Design & Planning for community healing garden
- Nez Perce artwork commissioning
- Artist designed interpretative signage

#### **Strengthening Communities – Local Outcomes:**

- Create shared space for wellness practice
- Elevate awareness of regional history, vegetation, and culture

### **Systems Change Outcomes:**

 Set standard in community for recognition of Nez Perce land and culture



### FY24 Grantee: Living Streets Alliance

**Proposed Project:** To support a series of traffic-calming interventions and community activities in Tucson, Arizona



#### **Partners:**

- Tucson Department of Transportation & Mobility
- Amphi Neighborhood
- Area arts & culture entities

### **Project Activities:**

- Host Arts + Culture open street events
- Co-create with community, a series of traffic calming street murals
- Conduct artist capacity building workshops

### **Strengthening Communities – Local Outcomes:**

- Building social cohesion & pride for place
- Increased awareness of neighborhood resources

### **Systems Change Outcomes:**

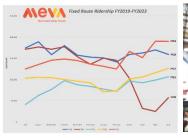
- Streamlining city processes for work in the public realm
- Changing perception of role of artists



### FY24 Grantee: Essex County Community Foundation

**Proposed Project:** To support a series of community design charrettes, transit guides, and artist designed improvements for the transit system of Essex County, Massachusetts.









Images courtesy of Essex County Community Foundation

#### **Partners:**

- Merrimack Valley Planning Commission
- Merrimack Valley Regional Transit Authority
- 14 regional arts partners & more

#### **Project Activities:**

- Artists imbedded with transit entity
- Artist-led community meetings & design charrettes
- Conduct collaborative design work for maps, transit guides, bus stops & shelters

#### **Strengthening Communities – Local Outcomes:**

- MeVa bus ridership increases
- Foster social-cultural cohesion; inclusion & belonging with diverse community members

### **Systems Change Outcomes:**

- Rationale for A&C planner on community projects
- Equity centered approach is replicated
- Public transit valued by comm.



### FY24 Grantee: Warm Cookies of the Revolution

**Proposed Project:** To support the Future Town Tour, including multidisciplinary arts activities that encourage civic engagement in Leadville, Colorado, and nearby small towns.



#### Image capture courtesy of Warm Cookies of the Revolution

#### **Partners:**

- City of Leadville
- Tabor Opera House
- Area residents, artists, & workers

### **Project Activities:**

- Traveling interactive performances
- Community conversations & civic dialogue
- Art making workshops
- Days of service activities

### **Strengthening Communities – Local Outcomes:**

- Raise appetite for civic engagement
- Create awareness of climate change, local economy, & health disparities
- Break down barriers in rural community

### **Systems Change Outcomes:**

Strengthening cross-sector relationships



### FY24 Grantee: University of Maine

**Proposed Project:** To support arts programming and permanent public art that addresses the impacts of climate change on wild blueberries and local pollinators.



#### **Partners:**

- Town of Machias
- Machias Arts Council
- Area residents, students, researchers, & workers

### **Project Activities:**

- Community conversations
- Panel discussions
- Art making workshops
- Site-specific public art sculpture

#### **Strengthening Communities – Local Outcomes:**

- Raise awareness of climate change, local economy, & area Indigenous people & practices
- Rural community arts engagement

### **Systems Change Outcomes:**

- Strengthening cross-sector relationships
- Integration of arts into community and city projects

### **NEA Recent Grant Search Feature**

1896753-42-22 Siletz Tribal Arts and Heritage Society Siletz, OR 97380-2084 Purpose: To support design and planning for a traditional plank house, intended as the centerpiece of a new cultural heritage center and museum for the Confederated Tribes of Siletz Indians. Additional Project Description: A type of house made of cedar planks and constructed by Indigenous people of the Pacific Northwest, the plank house will be designed by AKANA, a Native American-owned firm, with engagement from tribal members and leadership. The project will be a partnership between the Siletz Tribal Arts and Heritage Society and Confederated Tribas of Siletz Indians. As a place of ceremony and celebration, of cultural learning and cultural practice for tribal members and visitors alike, the plank house will play a central role in strengthening the cultural identity of the Siletz Tribes. Intended Beneficiaries: The primary beneficiaries of the project are the approximately 6,000 enrolled members of the Confederated Tribes of Siletz Indians. Intended Outcome: The arts are integrated into the fabric of community life. Fiscal Year: 2022 Congressional District: 5 Grant Amount: \$25,000 Category: Our Town Discipline: Design Grant Period: 07/2022 - 06/2023 St Louis Arts Chamber of 1896573-42-22 Commerce FRONTENAC, MO 63131-1217 Purpose: To support the development of vacant lots along the Great Rivers Greenway in St. Louis through artist-led community engagement activities. Additional Project Description: The project will engage artists to collect resident input and redesign vacant lots as art parks in several neighborhoods along the Hodiamont Tracks portion of the Great Rivers Greenway, creating shared cultural experiences and addressing community safety concerns. A partnership with the City of St. Louis, the project will help to build greater trust between community members and city government, while also modeling an artist-led approach to reimagining vacant lots. Intended Beneficiaries: The project will engage St. Louis residents, particularly those who live along the Great Rivers Greenway in neighborhoods north of the Delmar Divide. Intended Outcome: The arts are integrated into the fabric of community life. Fiscal Year: 2022 Congressional District: 2 Grant Amount: \$50,000 Category: Our Town Discipline: Design Grant Period: 07/2022 - 06/2023 1898456-42-22 University of Kentucky Research Foundation Lexington, KY 40526-0001 Purpose: To support design activities and arts programming to facilitate community dialogue on climate change in Hazard, Kentucky. Additional Project Description: Project activities will include a series of art exhibitions, oral histories, documentary videos, and community engagement activities that will culminate in the development of a shared vision for Hazard's future. Hazard, an Appalachian town with a population of 5,263, experienced severe flooding in spring 2021 and summer 2022. A partnership among the University of Kentucky's College of Design, InVision Hazard, the City of Hazard, and the Appalachian Arts Alliance, the initiative will facilitate critical conversations around resiliency through artmaking. Intended Beneficiaries: The project will benefit the residents of Hazard, Kentucky, with a focus on members of the community who have traditionally not been engaged. Intended Outcome: The arts are integrated into the fabric of

Congressional District: 6

Discipline: Design

Grant Amount: \$125,000

Grant Period: 07/2022 - 06/2024

community life. Fiscal Year: 2022

Category: Our Town

Search for information about NEA	grants awarded since 1998 using the	TIONAL DOWMENT	arts.gov	see the <u>Frequently Asked Questic</u>	ons.	
Grant Search  Organization Name (To search for a specific recipient of an individual fellowship, po here.  City  State  Zip  Radius (mi.)		(Thes used fo	Keywords  thes Grantee, Organization, Orga Popular Manne, Prediction Discription(s), Calegori Discription(s), Calegori Categories as are the current categories as the control categories as the part categories to see the see when the control categories to see past categories use the see when the categories are the form of sectors.)  From Fiscal Year	Any of these words   Select  Cur Town X	×	
O	Select sort Field(s) -   Ascending regarizationName - Asc craftear - Desc		To Fiscal Year	2023 ▼		
				Clear Form	Display Results	

NEA Recent Grant Search: <a href="https://apps.nea.gov/grantsearch/">https://apps.nea.gov/grantsearch/</a>



### **Upcoming Q&A Sessions**

https://www.arts.gov/news/events

June 25, 2024, 1-2pm ET July 10, 2024, 3-4pm ET (Budget focus) July 23, 2024, 12-1pm ET August 8, 2023 (**Part 2**), 2-3pm ET

Contact us! ot@arts.gov

# Thank you for joining!